

Transfer certificate is not issued until all dues of the school are settled.  
Students may be asked to leave the school on the following grounds :-

- Disciplinary
- Unsatisfactory progress in a class.
- Detention or repeated detentions in a class.

A student who fails twice in the same class will not be permitted to continue his/her studies in the school, especially if he/she is below average in the class.

Any parent desirable of taking T.C. of their ward should timely apply by 31<sup>st</sup> Jan. There after proportionate charges will be taken.

### IMPORTANT NOTE

All charges are subject to alteration without any notice. Parents, please note that no refund of tuition fee/Transport fee is allowed.

## SCHOOL TRANSPORT

- The school runs a fleet of buses to distant areas. The buses are equipped with mobile phones and CCTV cameras.
- Parents desiring to discontinue bus service would require to intimate the Principal in writing at least 3 months in advance.
- In case of delay of the bus, Parents may make enquiries at respective drivers mobile number which can be collected from the office.
- In case the child is collected by the Parents from school before the bus time, the fact must be brought to the notice of concerned driver/conductor. In case of any complaint, difficulty or problem, the matter may be discussed with Office Supdt. between 10.00 a.m. to 12.00 noon on any working day.

**Note:-** Parents are requested not to offer any gifts/presents or money to the drivers/conductors & class teachers.

## SCHOOL UNIFORM

### WINTER UNIFORM

**ALL DAYS** : Grey Trousers/Skirts with White Shirt, Navy blue sweater & tie with belt, grey socks.  
Sikh students : Turban blue, Patka blue.

**Wednesday** : White Trousers/Skirts with White Shirt and House Upper & tie with belt, white socks.  
\*Blazer is compulsory In winters. Sikh students : Turban white, Patka white.

### SUMMER UNIFORM

**ALL DAYS** : Jr :- Red Check Trousers/Shorts/Skirt with White Shirt with Check Collar and green ribbon.  
Sr :- Blue Check Skirt, Blue Shirt, Blue Trousers, Blue Shirt, Belt, Tie and blue ribbon.  
Sikh students : Turban blue, Patka Blue .

**Wednesday** : White Trousers/Skirt  
White Shirt with House Colour Collar and white ribbon.  
Sikh students : Turban white, Patka white.

**Note** : Tie is to be worn both in Summer & Winter.  
Saturday track suit to be worn in Winter/Summer.